

**LONDON BOROUGH OF ENFIELD
FORWARD PLAN OF KEY DECISION LIST NO. 104
FOR THE PERIOD 1 OCTOBER 2010 TO 31 JANUARY 2010**



Please note key decisions nos. **3150 to 3155** – those decisions that have been added since the publication of the last Forward Plan.

Decisions that are now to be made on an alternative date to that shown on the last Forward Plan are marked with an asterisk (*).

If you have any queries on this Forward Plan please contact Stephen Addison on Tel. No. 020 8379 4097 or at e-mail address Stephen.Addison@enfield.gov.uk.

Explanatory Notes

A 'key decision' within the Constitution of the London Borough of Enfield is defined as a proposal:

1. which involves expenditure/savings of £250,000 or above – this includes proposals phased over more than one year and match/grant aided funding, with a total of £250,000 or above; or
2. which has a significant impact on the local community in one or more wards.

The list will be updated regularly and published on a monthly basis. Copies of the Plan can be inspected at the Civic Centre and public libraries and are available on the Council's Website at www.enfield.gov.uk

Copies of agendas, minutes and reports are available on request in Braille, large print, audio tape or in other languages, please email democracy@enfield.gov.uk for further information.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
*KD 2568 Award tender for the contract hire of approximately thirty-Five 3.5t caged tippers and approximately three 7.5t fly tip vehicles as per the Council's vehicle replacement programme.	Director of Environment & Streetscene	Not before 1st Oct 2010	Part 2 para 3	All Wards		Acting Section Manager - Fleet Services Tel: 020 8379 2182 karen.newport@enfield.gov.uk	Contract File
*KD 2583 To agree those issues necessary following the ALMO go live on the 1st April 2008.	Cabinet Member for Housing & Area Improvements	Not before 1st Oct 2010	Part 1	All Wards	Enfield Homes Shadow Board - Negotiations	Assistant Director - Corporate Governance Tel: 020 8379 4094 john.austin@enfield.gov.uk	None.
*KD 2625 Approval to secure nursing beds for Older People within Enfield	Cabinet Member for Older People and Adult Social Services, Director of Health & Adult Social Care	Not before 1st Oct 2010	Part 2 para 3	Does Not Apply	LBE officers / staff & Current contractor – Meetings – 31/3/08 - Ongoing	Service Manager Procurement (Health and Adult Social Care) Tel: 020 8379 3961 michael.sprosson@enfield.gov.uk	Operational Delegated Authority Report 23 August 2007

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
*KD 2626 Approval to explore alternative contracting solutions for the provision of specialist residential and nursing care for Older People within Enfield.	Cabinet Member for Older People and Adult Social Services, Director of Health & Adult Social Care	Not before 1st Oct 2010	Part 2 para 3	Does Not Apply	LBE officers / staff, Service users, carers & families, Current contractor & Enfield PCT – Meetings - 31/3/08 to Ongoing	Service Manager Procurement (Health and Adult Social Care) Tel: 020 8379 3961 michael.sprosson@enfield.gov.uk	Delegated Authority Report 17 August 2007 Delegated Authority Report 10 August 2006
*KD 2650 Cabinet will be asked to approve the disposal and letting of Council owned Sites	Director of Finance & Corporate Resources	Not before 1st Oct 2010	Part 1	All Wards		Interim Head of Head of Property Services Tel: 020 8379 1612 brian.smart@enfield.gov.uk	None.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
<p>KD 2968 Approval to accept two tenders in respect of contracts covering alterations to comply with DDA requirements and general refurbishment of a second phase of Halls. The schemes to be referred to as Borough Wide Halls – Phase 2 & 3.</p>	<p>Cabinet Member for Housing & Area Improvements</p>	<p>Not before 1st Oct 2010</p>	<p>Part 1 & 2 Para 3</p>	<p>Bush Hill Park; Enfield Lock; Jubilee; Haselbury; Chase; Lower Edmonton; Upper Edmonton; Turkey Street;</p>	<p>Tenant, FECA, Education, Social Services - Scheme has been consulted and approved by the stakeholder groups. Estate wide consultation undertaken via resident's representatives in line with the 'Framework for Residents Participation in Major Works Projects – May 08 - To completion of works and defects liability period Leaseholders - N/A - To completion of works and defects liability period Estate Officers - Advised of proposed works - – May 08 - To completion of works and defects liability period</p>	<p>Housing Professional Services Tel: 020 8379 1511 elpida.andreou@enfield.gov.uk</p>	<p>Project Management Files P E Madigan Associates</p>

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KD 2708 Approval to accept a tender that represent best value to the Council for Housing External Redecoration and Associated Repairs 2008-2010 Program Phase I	Cabinet Member for Housing & Area Improvements	Not before 1st Oct 2010	Part 1	All Wards	Tenants on estate - Pretender meetings with FECA Post tender individual tenant and collective estate meetings, letters and satisfaction questionnaires - Sept 2008 - Oct 2009	Technical Services Co-Ordinator Tel: 020 8379 8222 chris.martin@enfield.gov.uk	Project Management Files
*KD 2746 To award contracts to training organisations who could be 'called off' from a framework by the Development and Training team during the time period (three plus one years)	Cabinet Member for Older People and Adult Social Services, Director of Health & Adult Social Care	Not before 1st Oct 2010	Part 2 Para 3	All Wards	Care Managers & Reps - Setting up a tender evaluation group that has representatives from all Care Groups across Health & Adult Social Care and the Primary Care Trust - The tender evaluation group will evaluate the submitted Pre-Qualification Questionnaire (PQQ's) to shortlist organisations that will be invited to tender to be a training provider under the framework agreement This group will then evaluate the full tender responses, shortlist and recommend organisations that	Interim Head of Strategy, Performance and Policy doug.wilson@enfield.gov.uk	DAR - Stage One Waiver - interim arrangement used prior to set up of framework agreement Training plan 2008 / 9

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<p>*KD 2852 To approve the demolition of Claverings multi storey car park and to extend the existing floor slab to provide parking at ground floor level. This will provide approximately 60 parking spaces. To provide additional permanent car parking within the ground floor area of the disused industrial unit known as 1 Triangle Works to provide 60 car parking spaces.</p>	<p>Director of Place Shaping & Enterprise</p>	<p>Not before 1st Oct 2010</p>	<p>Part 1</p>	<p>All Wards</p>		<p>Principal Asset Management Surveyor Tel: 020 8379 3130 justin.caslake@enfield.gov.uk</p>	<p>None.</p>
<p>*KD 2867 Allocation of Performance Reward Grant (PRG) received to the area through the successful delivery of the Local Area Agreement (LAA) 2006-2009.</p>	<p>Leader</p>	<p>Not before 1st Oct 2010</p>	<p>Part 1</p>	<p>All Wards</p>		<p>Assistant Director Corporate Improvement Tel: 020 8379 3186 simon.tendeter@enfield.gov.uk</p>	<p>None.</p>

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
<p>*KD 2903 To waive contract standing orders to put in place a joint Supporting People and Social Care contract for the provision of Supported Housing, Housing Related Support and Social Care for 8 people with enduring Mental issues.</p>	<p>Cabinet Member for Older People and Adult Social Services, Director of Health & Adult Social Care</p>	<p>Not before 1st Oct 2010</p>	<p>Part 1</p>	<p>All Wards</p>	<p>Community Mental Health Trust - Joint Development of the Service Provision full party to this - September 2007 to Ongoing Existing MH Service Users & Community Housing Services - Consultation through CMHT / visits to development, discussions with existing SU and careers / family - September 2007 to April 2009 Local Residence - Consulted through a number of process including face to face visits – May 08 to Ongoing</p>	<p>pauline.kettless@enfield.gov.uk</p>	<p>Supporting People Commissioning Body Reports Supporting People Commissioning Body Minutes Supporting People Grant Conditions Supporting People 5 Year Strategy</p>

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
*KD 2906 Approval to the proposed programme for improvements to school kitchens & dining facilities.	Co - Director of Education, Children's Services & Leisure, Cabinet Member for Education & Children's Services	Not before 1st Oct 2010	Part 1	All Wards	Diocesan Authorities for Schools – Meetings of Voluntary Aided Schools Group - 2008 Chair of Schools Forum – Email - December 2008 to February 2009	Service Manager Tel: 020 8379 3399 peter.dyster@enfield.gov.uk	LA Capital bid to Dept for Children Schools & Families Feb 2009 Letter from Dept for Children Schools & Families 2 June 2009
*KD 2915 To authorise the purchase of Adults and Children's social care packages, which are in excess of £250,000 in value that have been approved in accordance with the Council's scheme of delegation	Director of Health & Adult Social Care	Not before 1st Oct 2010	Part 1	All Wards	Finance and Legal Services consultation on implications. Social Work Teams – report consultation [Ongoing]	Service Manager Procurment (Health and Adult Social Care) Tel: 020 8379 3961 michael.sprosson@enfield.gov.uk	Assorted Operational Delegated Authority reports issued for approval as and when required

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
<p>KD 2930 Agreements in relation to CCTV schemes. To approve (a) the drawing down of £463k total capital funding for 4 ward CCTV schemes approved within the capital programme: Winchmore Hill, Edmonton Green, Lower Edmonton & Southbury for 2009-10; (b) the appointment of the successful CCTV consultant to tender out the CCTV works using the LBE OGC approved list process; (c) the appointment of LBE Highways to proceed with the civil engineering elements of the work while the remainder is tendered out; and (d) Datavilla to provide the radio transmission elements of LBE work as a specialist supplier under Catalist OGC procurement route.</p>	<p>Cabinet Member for Housing & Area Improvements</p>	<p>Not before 1st Oct 2010</p>	<p>Part 1</p>	<p>All Wards</p>	<p>The project is part two of a three year CCTV expansion programme that has already received full council approval for funding.</p>	<p>Enfield Public Safety Centre Manager Tel: 020 8379 8888 alan.je.gardner@enfield.gov.uk Tel 020 8379 8888 alan.je.gardner@enfield.gov.uk</p>	<p>Delegated Authority report concerning release of capital programme funding and approval to proceed with the CCTV installation and tender process</p>

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
KD 2980 Allocation of Department of Health Grants (Adult Social Services) 2009/10 - Mental Health Grant, Carers Grant, Training Grant etc	Cabinet Member for Older People and Adult Social Services	Not before 1st Oct 2010	Part 1	All Wards		Assistant Director, Strategy & Resources, Health & Social Care bindi.nagra@enfileld.gov.uk	Local Authority Social Services Letter LASSL(2006)1 : Adults' Personal Social Services: Specific Revenue and Capital Grant Allocations for 2007-08

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
<p>KD 2996 Approval to accept a tender in respect of one contract to deliver decent homes within a project to be known as the South Street Area Decent Homes Project as part of Enfield Homes Capital Programme previously approved by Cabinet on 16/9/09.</p> <p>Dwellings to be considered for inclusion within this project being located in the following parts of the Ponders End area:</p> <ul style="list-style-type: none"> • Napier Road • Clarence Road • Kennedy Avenue • Suffolk Road • Naylor Grove • Wadsworth Close • South Street • Alma Road • Scotland Green Road • Falcon Road • College Court • High Street, Ponders End • Curzon Avenue • Nelson Road • Northfield Road • Aberdare Road • Anglesey Road • Brecon Road • Glyn Road • Swansea Road • Tenby Road 	Cabinet Member for Housing & Area Improvements	Not before 1st Oct 2010	Part 1 & 2	Ponders End	Residents - Direct and scheme specific, plus Local Area Panels – Oct 09 top Ongoing	Project Manager, Housing Professional Services Tel: 020 8375 8273 kevin.connolly@enfield.gov.uk	Project Management Files

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
<p>KD 2997 To agree a defined programme of Water Safety Works to the Council owned housing stock as part of Enfield Homes Capital Programme previously approved by Cabinet on 16/9/09.</p> <p>Including agreement of procurement strategy and outline programme for 2009 / 10 & 2010 / 11.</p>	Cabinet Member for Housing & Area Improvements	Not before 1st Oct 2010	Part 1 & 2	All Wards	Residents - Direct and scheme specific, plus Local Area Panels – Oct 09 to Ongoing	Principal Mechanical Engineer Tel: 020 8379 8234 kevin.alexander@enfield.gov.uk	Technical Services Files
<p>KD 3000 Approval to accept a tender in respect of one contract to deliver decent homes within a project to be known as the Dorset & Keys Houses – Phase 2 - Internal Works Project, as part of Enfield Homes Capital Programme, previously approved by Cabinet.</p>	Cabinet Member for Housing & Area Improvements	Not before 1st Oct 2010	Part 1 & 2	Enfield Lock	Residents - Direct and scheme specific, plus Local Area Panels – Oct 09 to Ongoing	Housing Professional Services Tel: 020 8379 1511 elpida.andreou@enfield.gov.uk	Project Management Files

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
KD 3016 To extend existing contractual arrangements for the provision of dementia care services at Parkview House for a period of two years from 1st April 2010 - as permitted within the existing contract terms.	Cabinet Member for Older People and Adult Social Services, Director of Health & Adult Social Care	Not before 1st Oct 2010	Part 1	All Wards		Procurement Manager Tel: 020 8379 4055 vincent.edwards@enfield.gov.uk	None.
*KD 3018 To waiver contract standing orders to put in place a Supporting People contract for the provision of Supported Housing and Housing Related Support for 3 young people with support needs relating to their development and psychological wellbeing. The contract will be for two years as a pilot.	Director of Health & Adult Social Care	Not before 1st Oct 2010	Part 1 & 2	All Wards	Child & Adolescent Mental Health Services, LBE Childrens' Services & Community Housing Services - Joint Development of the Service Provision full party to this - Oct 08 to Aug 09 Local Residents - Consulted through a number of process including face to face Open Day - June 2009 to Ongoing	pauline.kettless@enfield.gov.uk	Supporting People Commissioning Body Minutes & Reports Supporting People Grant Conditions Supporting People 5 Year Strategy

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
KD 3038 Approval to accept a tender in respect of one contract covering renewal of windows, roof repairs and external and internal repairs & redecorations.to high rise and a number of low rise on the Highview Estate The scheme to be referred to as Jackson & Swinson Estate window renewals and external envelope works.	Cabinet Member for Housing & Area Improvements	Not before 1st Oct 2010	Part 1	Southgate Green	Consulted Tenants, Leaseholders & Estate Officers – June 07 to completion of works and defects liability period	Housing Professional Services Tel: 020 8379 1511 elpida.andreou@enfield.gov.uk	Project Management Files PSW
KD 3039 Approval to accept a tender in respect of one contract covering renewal of windows, roof repairs and external and internal repairs & redecorations. The scheme to be referred to as Lauder Court & Edward Lakehouse window renewals and external envelope works.	Cabinet Member for Housing & Area Improvements	Not before 1st Oct 2010	Part 1	Southgate	Consulted Tenants, Leaseholders & Estate Officers – June 07 to completion of works and defects liability period	Housing Professional Services Tel: 020 8379 1511 elpida.andreou@enfield.gov.uk	Project Management Files Patrick Madigan Associates

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KD 3046 Approval to the tender to carry out decent homes works to houses in the Upper Edmonton ward.	Cabinet Member for Housing & Area Improvements	Not before 1st Oct 2010	Part 1	Upper Edmonton	Tenants - Regular correspondence, surveys, resident meetings (with display of equipment), one to one liaison, questionnaires and customer satisfaction surveys - Nov 2009 to March 11	Local Services Manager Tel: 020 8379 8946 martin.keenan@enfield.gov.uk	Project Management Files
KD 3047 Repair and Maintenance Programme for 2010/2011	Cabinet Member for Finance, Facilities and Human Resources, Deputy Leader, Public and Service Delivery	Not before 1st Oct 2010	Part 1	All Wards		Asset Plan Manager Tel: 02 8379 3166 fiona.o'neil@enfield.gov.uk	None.
KD 3051 To write-off miscellaneous debts considered irrecoverable by the Council.	Cabinet Member for Finance, Facilities and Human Resources	Not before 1st Oct 2010	Part 1	All Wards		Assistant Head of Finance Tel: 020 8379 4730 paul.reddaway@enfield.gov.uk	None.

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KD 3054 Letting of Contract for remote assessment of Housing Benefit and Council Tax Benefit.	Director of Finance & Corporate Resources	Not before 1st Oct 2010	Part 1	All Wards		Assistant Director - Revenues and Benefits stuart.dennison@enfield.gov.uk	Request to let contract for remote benefits assessment
KD 3060 Approval of Outcome from ICT Leaner Review	Director of Finance & Corporate Resources	Not before 1st Oct 2010	Part 1 & 2	All Wards		Director of Environment and Street Scene ian.j.davis@enfield.gov.uk	Leaner Board ICT Review

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KD 3063 Housing Security Procurement To procure a new contract of a Concierge service, for Kestrel, Merlin, Curlew and Cormorant House's in Alma Road,EN3 Ponders End Ward, and Walbrook House in Huntingdon Road N9 In the Lower Edmonton Ward.	Cabinet Member for Housing & Area Improvements	1 Oct 2010	Part 1 and Part 2	Ponders End	Upon approval by Cabinet, we will commence the Tender evaluation process and seek approval to award the contract to the successful contractor. For a two year period from 1st October 2010, with the option to extend the contract for a further 1 year period. This will replace the service that is in place at the moment which has been extended until 31st September 2010	Housing Manager carolyn.grange@enfield.gov.uk	None.
KD 3064 Details of Schemes in the approved Local Authority funded Affordable Housing programme	Cabinet Member for Housing & Area Improvements	Not before 1st Oct 2010	Part 1	All Wards		Enabling Officer Tel: 020 8379 4260 sarah.carter@enfield.gov.uk	Enabling Programme Files B Block South

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
KD 3070 To accept a tender for phase 2 of the lift modernisation programme (modernization of lifts to sheltered properties).	Cabinet Member for Housing & Area Improvements	Not before 1st Oct 2010	Part 2 Para	Edmonton Green; Lower Edmonton ; Cockfosters; Enfield Highway; Turkey Street; Bowes;	Residents of the blocks - Residents, FECA – Newsletters, open meetings - May 2010 to Ongoing	karen.kennedy@enfield.gov.uk	None.
KD 3072 To accept a tender for the new lift maintenance contract following a European Tendering exercise.	Cabinet Member for Housing & Area Improvements	Not before 1st Oct 2010	Part 2 Para 3	All Wards	Residents of the blocks - Residents, FECA – Newsletters, open meetings – May 2010 to Ongoing	karen.kennedy@enfield.gov.uk	None.
KD 3073 Disposal of freehold for Grange Gardens	Cabinet Member for Regeneration and Improving Localities	Not before 1st Oct 2010	Part 1	All Wards		Property - Special Projects Officer karen.maguire@enfield.gov.uk	None.

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KD 3075 To accept a tender for the replacement of fire doors to residential properties.	Cabinet Member for Housing & Area Improvements	Not before 1st Oct 2010	Part 2 Para 3	Edmonton Green; Upper Edmonton ; Lower Edmonton ; Enfield Highway; Enfield Lock; Chase; Southbury ; Bush Hill Park; Cockfosters; Winchmore Hill;	Residents – Letters – Dec 09 to Ongoing	karen.kennedy@enfield.gov.uk	None.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
KD 3077 To accept a tender for phase 3 of the lift modernisation programme (modernization of lifts to general needs properties)	Cabinet Member for Housing & Area Improvements	1 Oct 2010	Part 2 Para 3	Edmonton Green; Lower Edmonton ; Upper Edmonton ; Cockfosters; Turkey Street; Ponders End;	Residents of the blocks - Residents, FECA – Newsletters, open meetings - May 2010 to Ongoing	karen.kennedy@enfield.gov.uk	None.
KD 3078 That there is a clarification of Leaseholders' liabilities with regard to window replacement which takes into consideration the life cycle and health and safety of the windows selected.	Cabinet Member for Housing & Area Improvements	Not before 1st Oct 2010	Part 1	All Wards	Leaseholder – Meetings – Nov 2009	Interim Head of Strategic Housing valerie.corrigan@enfield.gov.uk	None.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
<p>KD 3090 Approval to increase the cost of the building contract for major external refurbishment works to Dorset and Keys Houses, including window renewal, rainscreen cladding, re-roofing, balcony renewals, and upgrading of door entry, communal extract fans and lightning conductors.</p>	<p>Cabinet Member for Housing & Area Improvements</p>	<p>Not before 1st Oct 2010</p>	<p>Part 1</p>	<p>Enfield Lock</p>	<p>Tenants - Residents meetings and open days – correspondence - August 2004 To completion Leaseholders – Consultation - July 2005 to October 2005 Estate Officers – consultation - May 2003 To completion</p>	<p>Housing Professional Services Tel: 020 8379 1511 elpida.andreou@enfield.gov.uk</p>	<p>Project Management Files Architectural Services</p>

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<p>KD 3106 To waive contract procedure rules to put in place a joint Care and Supporting People contract for the provision of Supported Housing, Housing Related Support and Social Care for 13 units of supported housing for people with Mental Health Problems. Following the commissioned redevelopment of the service and incorporating the development and completion of purpose built accommodation.</p>	<p>Director of Health & Adult Social Care</p>	<p>Not before 1st Oct 2010</p>	<p>Part 1 & 2</p>	<p>All Wards</p>	<p>Health & Adult Social Care Services, Community Mental Health Services & Supporting People Commissioning Body - Joint Development of the Service Provision full party to this - January 2007 to June 2009</p> <p>Existing Tenants in the Service - Consulted through a number of process including face to face and naming of the new building - January 2008 to Ongoing</p>	<p>pauline.kettless@enfield.gov.uk</p>	<p>Supporting People Commissioning Body Reports & Minutes</p>

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KD 3107 Southbury Leisure Centre Capital Improvements In March 2010 Fusion were appointed as the new operator for the Councils Leisure Centres. As part of the arrangement for running the Leisure Centres a number of different capital projects, were approved. This paper seek permission to accept the tender for the first of these projects at Southbury Leisure Centre.	Cabinet Member for Young People and Culture, Leisure, Sports and the Olympics	Not before 1st Oct 2010	Part 1 & 2	Southbury	Process of Selecting a leisure centre operator was undertaken between Feb 2009 and March 2010. Consultation will be undertaken with users before tender sign of is requested	Head of Leisure and Culture Tel: 020 8379 3783 simon.gardner@enfield.gov.uk	None.
KD 3109 Investment funding to Enterprise Enfield in respect of 26/28 Queensway	Leader	Not before 1st Oct 2010	Part 2	Southgate	Lead Members & Internal depts. - Draft report - 12 July 2010 to 26 July 2010	Head of Economic Development Tel: 020 8379 3779 john.haslem@enfield.gov.uk	Portfolio decision , 26.10 2006 – Loan jn respect of 26/28 Queensway

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<p>KD 3111 To approve a Start Report to release the £500K grant received from the GLA to facilitate selection of a suitable Registered Social Landlord (RSL) together with the procurement of project management, conservation, architectural and other professional services to produce designs and conduct initial consultation work for the restoration of Broomfield House, the Stables and yard.</p>	<p>Cabinet Member for Regeneration and Improving Localities</p>	<p>Not before 1st Oct 2010</p>	<p>Part 1</p>	<p>Southgate Green</p>		<p>Conservation and Urban Design Manager Tel: 020 8379 3865 mike.brown@enfield.gov.uk</p>	<p>The Significance of The House and Park</p> <p>Options For The Future - Report by The Paul Drury Partnership</p> <p>Feasibility Study Stage C Report</p> <p>Project Initiation Document</p> <p>Project file</p>

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<p>KD 3113 To approve the acceptance of English Heritage's (EH) grant offer of £363,756 to be match funded by the Council; To enter into a contract with EH to receive the PSiCA monies; and To appoint architectural and project management services to assist with scheme delivery</p> <p>Following the completion of the Edmonton Economic Regeneration Scheme (HERS) and its replacement with a new English Heritage regime, Partnership Schemes in Conservation Areas (PSiCA), EH has offered the Council £363,756 of funding over 3 years to carry on with similar works to support business, housing and community regeneration through historic building improvement grants. The PSiCA scheme will be focused on investment in the Fore Street and Church Street Edmonton Conservation Areas.</p>	Cabinet Member for Regeneration and Improving Localities	Not before 1st Oct 2010	Part 1	Edmonton Green; Upper Edmonton ; Haselbury ;	English Heritage, Council & landowners - Website and mail shot notification following decision. Notification to remain on the Council's website after implementation.	S106 Project Manager Tel: 020 8379 3871 sujata.majumdar@enfield.gov.uk	<p>Edmonton PSiCA Bid</p> <p>Edmonton PSiCA Delivery Plan</p> <p>English Heritage Funding for Local Authorities PSiCA</p> <p>Market Parade and Charity School Feasibility Studies</p>

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KD 3117 Implementation of proposals arising from the emergency budget in June 2010	Cabinet Member for Finance, Facilities and Human Resources	Not before 1st Oct 2010	Part 1	All Wards		Director of Finance and Corporate Resources james.rolfe@enfield.gov.uk	None.
KD 3118 To accept the tender and award the contract for the supply of electricity for the half hourly monthly accounts.	Director of Finance & Corporate Resources	Not before 1st Oct 2010	Part 1	Bowes		Service Manager Tel: 020 8379 3020 chris.stockman@enfield.gov.uk	None.

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<p>KD 3123 Approval to accept a tender in respect of one contract covering refurbishment works to Housing Stock to address non-decency as part of Enfield's Decent Homes Programme.</p> <p>Approval to accept a tender in respect of one contract covering refurbishment works to Housing Stock to address non-decency as part of Enfield's Decent Homes Programme.</p>	<p>Cabinet Member for Housing & Area Improvements</p>	<p>Not before 1st Oct 2010</p>	<p>Part 1 & 2</p>	<p>Ponders End</p>	<p>Residents (tenants & leaseholders) - Residents meetings and open days with product samples . Consultation via correspondence outlining proposed works, and anticipated programme. Information packs to all prior to works commencing on site. Individual surveys of properties to be carried out by the Contractor prior to works commencing. Feedback and satisfaction surveys on completion of works - July 2010 to completion</p> <p>Area Panel - Consultation undertaken at meetings and regularly updated - July 2010 to completion</p> <p>Resident Associations - Advised of proposed works and updated at meetings - July 2010 to completion</p> <p>District Housing Office - The District Housing Offices consulted on the proposed works and updated at regular meetings on progress and programme. Aid in the consultation process - July 2010 to completion</p>	<p>Project Manager, Housing Professional Services Tel: 020 8375 8273 kevin.connolly@enfield.gov.uk</p>	<p>Project Management Files</p>

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
KD 3141 Approval to the start report to provide accommodation for a bulge class at Forty Hill CE Primary School	Cabinet Member for Education & Children's Services, Co - Director of Education, Children's Services & Leisure	Not before 1st Oct 2010	Part 1	Chase	School staff and governors – Meetings – July 10 to Aug 10	Education Building Development Officer Tel: 020 8379 3222 sue.watson@enfield.gov.uk	None.
KD 3147 Decision required to centrally commission services to provide activities, support and guidance to families and children within Enfield Children's Centres.	Cabinet Member for Education & Children's Services	Not before 1st Oct 2010	Part 1	All Wards	Legal, Finance, Corporate Procurement & Officers in ECSL – Portfolio – Aug 10 to Sept 10	Children's Centre Co-ordinator Tel: 020 8379 6130 amy.sheridan.co.uk@enfield.gov.uk	Childcare Act 2006 DCSF Children's Centres Guidance – Phase 3
KD 3148 Approval of Outcome from Human Resources Leaner Review	Chief Executive	Not before 1st Oct 2010	Part 1	All Wards	Staff Trade Union	Assistant Director Human Resources Tel: 020 8379 4141 timothy.strong@enfield.gov.uk	None.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
<p>KD 3138 To approve the draft S106 Planning Obligations Supplementary Planning Document (SPD) for public consultation. The SPD will form part of the Council's Local Development Framework (LDF).</p> <p>A S106 agreement (or planning obligation) is a private agreement negotiated in the context of some planning applications between the Local Planning Authority and a developer. The SPD will form a boroughwide guide setting out the Council's approach to the application of S106 planning obligations, based on LDF Core Strategy.</p>	<p>Local Development Framework Cabinet Sub-Committee</p>	<p>Not before 1st Oct 2010</p>	<p>Part 1</p>	<p>All Wards</p>	<p>General public, developers, agents, landowners, service providers and statutory bodies - Draft document to be published on the Council's website and placed in libraries. Notification emails/ letters to be sent out. One-to-one meetings - tbc</p>	<p>Planning Policy Officer natalie.broughton@enfield.gov.uk</p>	<p>Town and Country Planning Act 1990 as amended by the Planning and Compulsory Act 1991</p> <p>Planning Act 2008</p> <p>Community Infrastructure Levy Regulations 2010</p> <p>ODPM Circular 05/05: Planning Obligations</p> <p>New Policy Document for Planning Obligations (CLG)</p> <p>Planning Obligations: Practice Guidance (CLG)</p> <p>Local Development Framework Submission Core Strategy</p>

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
<p>KD 3151 That the 2010/11 LIP programme for new 20 mph zones is approved and officers commence design and consultation on these schemes.</p> <p>New!</p>	Cabinet Member for Environment, Street Scene and Parks	Not before 1st Oct 2010	Part 1	All Wards	Local residents and schools - Local residents and schools will be consulted on a scheme by scheme basis by way of a leaflet describing the proposals - To be agreed for each zone to 3 weeks later.	Section Manager, Traffic & Transportation Tel: 020 8379 3550 liam.mulrooney@enfield.gov.uk	<p>20 mph Zone Programme for 2010/11 report.</p> <p>Portfolio Decision of the Cabinet Member for Environment and Street Scene (ENV 09.108) dated 9th March 2010.</p>
<p>KD 3155 Potential development of Synthetic Pitches at Edmonton County School. Permission is sought to seek expressions of interest from suitably qualified organisations to design, build, finance and operate a new outdoor synthetic pitch based facilities on the playing fields at Edmonton County School Cambridge Campus.</p> <p>New!</p>	Cabinet Member for Young People and Culture, Leisure, Sports and the Olympics, Cabinet Member for Education & Children's Services	Before 1 Oct 2010	Part 1	Lower Edmonton		Head of Leisure and Culture Tel: 020 8379 3783 simon.gardner@enfield.gov.uk	None.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
KD 3074 Working Neighbourhoods Fund Progress and Programme	Cabinet	13 Oct 2010	Part 2	All Wards	As detailed in original Cabinet Report - This is an update report	maryosullivan@enfield.gov.uk	Background Programme and Project Files EIA Service Level Agreements and Contracts
KD 3091 The personalisation agenda is bringing about significant change to social care, passing more choice and control to the customer particularly with regards to the assessment process, allocation of resources (money) and types of services that the customer may wish to receive to meet their needs.	Cabinet	13 Oct 2010	Part 1	All Wards	Users / Carers - Range of consultation methods during period – June to August 2010 - 1 st June 2010 to 31 st August 2010 Partnership boards - meetings - 1 st June 2010 to 31 st August 2010 Others – to be determined		Putting People first: A Shared Vision and commitment to the transformation of Adult Social Care (Department of Health 2007)

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
KD 3095 Reduction in the rents levied for 4 bedroom and 5 bedroom temporary accommodation following an announcement in April 2010 to limit Housing Benefit subsidy on these sized properties	Cabinet Council	13 Oct 2010 10 Nov 2010	Part 1	All Wards		Temporary Accommodation Manager Tel: 020 8379 5239 mike.bedford@enfield.gov.uk	DWP Circular S3/2010
KD 3132 To extend the current business rate hardship relief scheme for one year to incorporate small businesses trading from Edmonton Green	Cabinet	13 Oct 2010	Part 1	Edmonton Green		Head of Collection Services Tel: 020 8379 4778 geoff.waterton@enfield.gov.uk	None.
KD 3134 Seeking authority to negotiate the purchase of St Mary's Centre, Lawrence Road N9	Cabinet Member for Finance, Facilities and Human Resources	Not before 13th Oct 2010	Part 1	All Wards		Asset Review Manager Tel: 020 8379 3171 keith.moss@enfield.gov.uk	My Place Capital Funding Programme at Craig Park

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
KD 3053 Contract Award:- After the Agency Contract with Matrix ended on 31 st June 2009, we extended with a Deed of Variation for 15 months until 30 th September 2010. We have gone through a procurement exercise to establish a new Framework Agreement for the supply of temporary workers. A decision need to be made by Cabinet in order to award to next Contract.	Cabinet	3 Nov 2010	Part 1	All Wards	Procurement, Legal & Finance - Report details via email and regular meetings - 10 th May 2010 to 7 th June 2010	Contracts Manager polly.colville@enfield.gov.uk	None.
KD 3103 2010/11 Quarter 2 Performance Outturn Report This report presents Cabinet with the 2010/11 Quarter 2 data against key corporate and partnership performance indicators and asks them to note progress made towards delivering the identified key priority indicators for Enfield.	Cabinet	3 Nov 2010	1	All Wards		alison.trew@enfield.gov.uk	None.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
KD 3124 Preparation of Revenue Budget 2011/12- Update To update Members on progress in preparing the 2011/12 Revenue Budget and the 2011-16 Medium Term Financial Plan	Cabinet	3 Nov 2010	Part 1	All Wards		Head of Corporate Resources Tel: 0208 379 4744 isabel.brittain@enfield.gov.uk	2011/12 Budget Process and Medium Term Financial Strategy Update 2011-16
KD 3137 Edmonton Green Phase 1: Scheme Approval Report.	Cabinet	3 Nov 2010	Part 1	Edmonton Green	Community Representatives, other statutory agencies, Members - Edmonton Partnership bi-monthly meetings, workshops with user groups, 121 interviews with VCS – 2008 to Present	Head of Sustainable Communities Tel: 020 8379 3175 judy.flight@enfield.gov.uk, maryosullivan@enfield.gov.uk	Project Files
KD 3139 Award of supply contract for grocery and frozen goods	Cabinet	3 Nov 2010	Part 1 & 2	All Wards		Catering Services Manager Tel: 020 8379 8834 roger.denton@enfield.gov.uk	Tender Document

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
KD 3145 Agreement on draft Southgate Town Hall Planning Brief (Supplementary Planning Document) which will set out requirements for the future development of the site and the strategy to achieve this.	Cabinet	3 Nov 2010	Part 1	All Wards		Planning and Regeneration Officer Tel: 020 8379 5598 daisy.johnson@enfield.gov.uk	None.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
<p>KD 3152 Delegating approvals to the Cabinet Member regarding the Leisure Centre Capital Development Programme Permission is sought to delegate the approvals of the Leisure Centre capital development programme to the Cabinet Member for Young People, Culture, Leisure, Sports and the Olympics up to the levels indicated in the cabinet report of March 2010</p> <p>New!</p>	Cabinet	3 Nov 2010	Part 2	All Wards		Head of Leisure and Culture Tel: 020 8379 3783 simon.gardner@enfield.gov.uk	None.
<p>KD 3126 September 2010 Revenue Monitoring Report. Approval of the revenue monitoring position at the end of September 2010 and actions needed in order to remain within the approved budget.</p>	Cabinet	24 Nov 2010	Part 1	All Wards		Head of Corporate Resources Tel: 0208 379 4744 isabel.brittain@enfield.gov.uk	Monthly monitoring returns from service groups and supporting working papers.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
<p>KD 3128 Ladderswood development partner procurement This report provides Cabinet with a detailed progress update on the Ladderswood Place Shaping Programme and, in line with the previous Cabinet report from November 2009, recommends that Cabinet authorises the down selection of bidders from 3 to 2 as part of the selection process to appoint a development partner.</p>	Cabinet	24 Nov 2010	Part 1 & 2	Southgate Green		neil.vokes@enfield.gov.uk	None.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
<p>KD 3129 Approval of the Inter Authority Agreement (IAA). To underpin the NLWA procurement process for the replacement of the main waste disposal contract in December 2014, the NLWA is seeking a commitment from the boroughs on the waste inputs they will provide through a legally binding Inter Authority Agreement (IAA).</p>	Cabinet	24 Nov 2010	Part 1	All Wards		Business & Quality Manager Tel: 020 8379 2016 nicky.fiedler@enfield.gov.uk	None.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
<p>KD 3153 Approval of the Council's Corporate Equality and Diversity Action plan 2010-2014</p> <p>New!</p>	Cabinet	24 Nov 2010	Part 1	All Wards	<p>Representatives of the main voluntary and community sector umbrella groups with an interest in equalities issues - Discussion at the Enfield Equality and Diversity Stakeholders Group NB many of the actions in the plan have been developed through the results of a wide range of consultation activities with the voluntary and community sector and interested individuals over the last year – Oct 09 to Sept 10</p>	<p>Equalities Officer Tel: 020 8379 3113 martin.garnar@enfield.gov.uk</p>	<p>Corporate Equality and Diversity Action Plan 2010-2014</p>

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
KD 3068 Approval to the tender for the expansion of St. Michael's CE Primary School, Brigadier Hill, Enfield to 2 forms of entry.	Cabinet Member for Education & Children's Services, Co - Director of Education, Children's Services & Leisure	Not before 1st Dec 2010	Part 1 & 2	Chase	St. Michael's CE Primary School - Meetings with Headteacher, Governors, Staff, London Diocesan Board for Schools and LB Enfield - 14 th January 2008 to On-going Parents, Staff, Pupils, Residents - Informal consultation meeting - 8 th January 2009 Parents, staff and pupils - Traffic Study – Phase 1 - February 2009 to May 2009 Parents, Staff, Pupils, Residents - Informal consultation meeting - 6 th July 2009 Planning Application - Consultation with local residents – statutory 21 day notice period (to be confirmed once planning application formally submitted) - April 2010 to May 10 Parents, Staff, Pupils, Residents and other local schools/Las - Formal consultation and publication of statutory notices - Autumn Term 2010 (to be confirmed) to Spring Term 2011	Education Building Development Officer Tel: 020 8379 3222 sue.watson@enfield.gov.uk	<p>Enfield Schools Strategy for Change – January 2008</p> <p>Report of the Director of Education, Children's Services and Leisure – Additional Primary School Places 2008/09 onwards</p> <p>Budget 2008/09 and medium Financial Plan</p> <p>Primary School Expansions</p> <p>Primary School Expansions – Short Term Planning</p> <p>Primary Capital Programme: Overall Strategy and Plan for Additional Pupil Places</p> <p>Primary Capital Programme: Strategy for Change (June 2008)</p> <p>Additional Primary Pupil Places 2009/10 onwards</p> <p>Report of the Joint Acting Director of ECS & L – Additional Primary Pupil Places 2009/10 onwards: Implementation Plan and Funding Strategy</p>

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
KD 2919 Tenants and Leaseholders Rehousing Policy	Cabinet	15 Dec 2010	Part 1	All Wards		Project Manager, Housing Strategic Services Tel: 020 8379 6129 peter.george@enfield.gov.uk	None.
KD 3112 Bank Tender	Cabinet	15 Dec 2010	Part 1	Bowes		Assistant Head of Finance Tel: 020 8379 4730 paul.reddaway@enfield.gov.uk	None.
KD 3127 October 2010 Revenue Monitoring Report. Approval of the revenue monitoring position at the end of October 2010 and actions needed in order to remain within the approved budget.	Cabinet	15 Dec 2010	Part 1	All Wards		Head of Corporate Resources Tel: 0208 379 4744 isabel.brittain@enfield.gov.uk	Monthly monitoring returns from service groups and supporting working papers.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
KD 3144 Adoption of New Southgate Masterplan (Supplementary Planning Document) and agreement of Delivery and Implementation Plan	Cabinet	15 Dec 2010	Part 1	Bowes; Southgate Green;		Planning and Regeneration Officer suzanne.johnson@enfield.gov.uk	None.
KD 3146 To authorise the marketing of the Highmead site to development partners.	Cabinet	15 Dec 2010	Part 1	Upper Edmonton		Project Manager, Housing Strategic Services Tel: 020 8379 6129 peter.george@enfield.gov.uk	None.
KD 3154 Business case for phase 2 of New Ways of Working Project New!	Cabinet	15 Dec 2010	Part 1	Does Not Apply	Cabinet Member(s) – Meetings – Oct 10 to Nov 10	Asst Director for Customer Service, Communications & Business Change Tel: 020 8379 4431 kate.robertson@enfield.gov.uk	New Ways of Working Cabinet Report – September 2008

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
KD 3150 November 2010 Revenue Monitoring Report Approval of the revenue monitoring position at the end of November 2010 and actions needed in order to remain within the approved budget. New!	Cabinet	19 Jan 2011	Part 1	All Wards		Head of Corporate Resources Tel: 0208 379 4744 isabel.brittain@enfield.gov.uk	Monthly monitoring returns from service groups and supporting working papers